

# **COVID-19 RESPONSE**

#### UPDATED JULY 7TH, 2020

It is extremely important that we all work together to slow the spread of Covid-19. The following is a list of some of the steps that I am taking to keep my clients & myself safe. Some are new and some are already existing procedures that I want to make new clients aware of. This list may be altered as health officials and the CDC present new information to us.

## MASKING

Masks are required for both clients and myself at all office ordering appointments. Masks are not required of clients during outdoor shoots as social distancing will be practiced. In the occasion that I must get closer than 6 feet to assist with styling and posing during a shoot, I will be wearing a mask.

## SANITIZING

For sessions at my outdoor home studio, the indoor client area (office, restroom and changing space) is thoroughly cleaned, sanitized and ventilated one hour prior to the start of the session. During the session, clients can use this space on their own, unmasked if preferred, while I remain outdoors. Soap, hand sanitizers and disinfecting wipes are located in both the office and restroom for you to use. I carry gloves, hand sanitizer, and disinfecting wipes in my equipment cart for all to share and for any equipment that I may have a client assist me with.

## CONTACT FREE BOOKING & PAYMENTS

Booking paperwork is all sent via email. You can mail in check payments or pay by credit card over the phone.

## ONLINE PROOFING

Proofs from all sessions are delivered electronically within one week of the session date. You will have access to your own private online proofing gallery and will not need to come to the studio for a viewing appointment. Orders can also be made from home or we can arrange a virtual zoom meeting where I can screen share your images and products samples.